

# JW Industrial Solutions

## Sample Site Audit Report - Demonstration Format

This sample shows the intended structure, evidence-led approach and action-focused reporting style used for site assurance, RAMS review and operational governance support.

| Audit Area       | Example Finding                                 | Risk  | Action Required                                      | Status |
|------------------|---|-------|--|--------|
| Work at Height   | Access route not fully controlled at work area. | Amber | Improve segregation, signage and supervision checks. | Open   |
| RAMS Compliance  | Task briefing completed but evidence not filed. | Amber | Upload briefing record and close out.                | Open   |
| Housekeeping     | Materials stored close to pedestrian route.     | Green | Relocate to agreed laydown area.                     | Closed |
| Fire & Emergency | Extinguisher point obstructed.                  | Red   | Clear immediately and brief team.                    | Closed |

## Close-Out Approach

Findings are prioritised using a clear RAG rating with ownership, evidence requirements and practical corrective action. The aim is to support compliance, governance and safer site delivery without producing unnecessary paperwork.

## Typical Deliverables

- Site inspection report with photographs and actions
- RAMS review comments and practical recommendations
- Action tracker for responsible persons and close-out evidence
- Summary briefing for client or contractor management